

BYLAWS

OF THE

UTAH SOCCER
ASSOCIATION

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Section A **GENERAL**

- B0101** The name of this organization shall be "The Utah Soccer Association, Inc.", referred to hereinafter as the Association.
- B0101.1 The Association shall use its proper name in all official business functions, however for the day to day operations and identification of its product, the Association shall use "Utah Adult Soccer" as its name.
- B0102** The headquarters of this Association shall be in Salt Lake County, Utah and is presently located at 4476 South Century Drive, Suite "B," Salt Lake City, Utah, 84123.
- B0103** Affiliation.
- B0103.1 This Association shall be an affiliated member and comply with the authority of the United States Adult Soccer Association (U.S.A.S.A.) and the United States Soccer Federation (U.S.S.F.) and through the U.S.S.F. with the Federation International Football Association (F.I.F.A.). As a member of the U.S.A.S.A., the Association shall maintain an active membership within the Region of the U.S.A.S.A.
- a) The Utah Soccer Association serves as the Adult National State Association (NSA), as described within the rules of the USSF.
- b) The United States Adult Soccer Association may hereafter also be referred to as the "USASA."
- c) The United States Soccer Federation may hereafter also be referred to as the "USSF," "US Soccer" or the "Federation."
- d) The Federation International Football Association may hereafter also be referred to as "FIFA."
- B0104** The purpose of this Association shall be to administer, regulate, and promote the growth and development of soccer within the State of Utah. This Association is a tax-exempt organization under the laws of the United States. It is organized and operated for the purposes in accordance within section 501(c)(3) of the Internal Revenue Code.
- B0105** The Association shall carry on all activities reasonably related to the within mentioned purposes, including but not limited to the following:
- a) It may acquire by purchase, lease or otherwise, and it may hold, improve, sell, lease, mortgage or otherwise encumber, any and all kinds of property, both real and personal.
- b) It may enter and carry out contracts for the accomplishment of its purpose, and do all things permitted of a nonprofit charitable corporation under the laws of the State of Utah.
- B0106** This Association is one which does not contemplate pecuniary gain or profit from the members thereof, and it is organized solely for nonprofit purposes.
- B0107** The official colors of the Association shall be Navy Blue, Yellow and White.
- B0108** The jurisdiction of this Association shall be within the State of Utah as designated within the Bylaws of the USSF.

Section B

ASSOCIATION GENERAL RESPONSIBILITIES TO THE FEDERATION (USSF Bylaw 212)

U201

In addition to other requirements set forth by United States Soccer Federation bylaws, the Utah Soccer Association, being a charter member of the United States Soccer Federation, shall adhere to the following requirements:

Section 1.

Except as otherwise specifically provided in this Section 1, the organizational documents and governing documents of each Organization Member shall include the following:

U201.1 Except with respect to a Professional League, the membership of the Organization Member and its member organizations shall be open to any individual who is an amateur athlete, coach, trainer, manager, administrator, or official active in the sport of soccer who is not subject to suspension under Section 4 of Bylaw 241 or pursuant to the disciplinary action of any amateur soccer organization in its territory; and except for a National Association, the membership of the Organization Member and its member organizations shall be open to any amateur soccer organization in its territory.

U201.2 The Organization Member shall not discriminate against any individual on the basis of race, color, religion, age, sex or national origin.

U201.3 The Articles of Incorporation of the Federation, its binding rules and policies, and these Bylaws, including Bylaw 603 governing interplay, shall take precedence over and supersede the organizational documents and governing documents of the Organization Member and its member organizations except to the extent applicable law otherwise requires, and the Organization Member and its member organizations shall abide by the Articles of Incorporation of the Federation, its duly approved binding rules and policies, and these Bylaws.

U202 The Organization Member shall not become a member of any organization that imposes requirements that conflict with the Articles of Incorporation of the Federation, its duly approved binding rules and policies, or these Bylaws.

U203 Except with respect to a Professional League and for-profit Organization Members, the Organization Member shall have a Board of Directors (or similar body) selected through an open and democratic election process.

U204 Except with respect to a Professional League, the actions and policies adopted by the board of directors (or similar body), executive committee of the board (or similar body), or officers of the Organization Member shall be reported to its membership, or their authorized representatives, at least once each year at a meeting of the Organization Member's membership, with notice of the meeting and its purposes given to such membership at least fifteen (15) days in advance of the meeting.

U205 The Organization Member shall provide prompt and equitable procedures for resolution of complaints of its members and procedures for fair notice and an opportunity for a hearing with respect to any complaint of any Athlete, coach, trainer, manager, administrator or official who is a member of the Organization Member, or a member organization thereof, concerning a proposed declaration that any such individual is ineligible to participate in the programs or other activities of such Organization Member or a member organization thereof and such procedures shall conform, as applicable, to the provisions of Part VII of these Bylaws.

U206 The Organization Member shall adopt policies prohibiting sexual and physical abuse that meet certain minimum criteria established by Federation (subject to any contrary requirements contained in any federal, state or local law applicable to the Organization Member).

U207 The Federation may review an Organization Member at least once every four (4) years to determine compliance with the provisions of Section 1. The Federation's review shall be performed by a committee consisting of one officer from one Organization Member in each of the categories of Organization Member established under Bylaw U202.

Section 2.

The organizational documents and/or governing documents of each applicant for admission as an Organization Member must satisfy all of the requirements of Bylaws U212 and U213 prior to its submission of its application.

- Section 3. If an Organization Member intends or is being compelled by law to dissolve for any reason, it shall immediately notify the Federation.*
- Section 4. An organization may submit an application to the Secretary General to replace an existing State Association. Within 15 days of receiving the application, the Secretary General shall notify the Board of Directors and the existing State Association of the receipt of such an application. Within 45 days of receiving the notice from the Secretary General, the existing State Association may file with the Secretary General a written response to the application.*
- U207 The organization and the State Association (the “Parties”) shall mediate the issues related to the filing of the application. The Secretary General shall appoint a mediator to mediate the dispute. The Parties agree to have the principals participate in the mediation process, including being present throughout the mediation session(s). The Parties shall have 14 days to commence the first mediation session following the submission of the written response by the State Association. The Parties agree that the purpose of the mediation is to find a solution that serves their respective and mutual interests.*
- U208 If the mediation provided for in “b” above does not conclude with an agreement between the parties resolving the application within 90 days after receipt of the application, the Board of Directors shall appoint a Hearing Panel to conduct a hearing. The chairman of the Hearing Panel shall be a member of the Board of Directors. The hearing shall commence within 120 days after receipt of the 8 application. The Secretary General shall provide the applicant and the existing State Association at least 30 days prior written notice of the time and place of the hearing. Not later than 15 days prior to the hearing, the parties shall provide the Hearing Panel with copies of any documents they wish to introduce into evidence at the hearing and the names of witnesses, if any, and the substance of their testimony. The applicant and the existing State Association shall be given a reasonable opportunity to present evidence supporting each of their positions.*
- U209 The applicant must establish, by a preponderance of the evidence, that—*
- U209.1 the existing State Association is not adequately carrying out its responsibilities to the Federation as a State Association; or*
 - U209.2 the applicant is more capable, based upon the nature, scope, quality and strength of its programs, of carrying out the responsibilities to the Federation if it were designated as the replacement for the existing State Association.*
 - U209.3 Within 30 days after the end of the hearing, the Hearing Panel shall submit a written recommendation to the Board of Directors. The recommendation shall be provided to all parties to the hearing. The Board of Directors shall issue a Decision either at its next meeting or not more than 90 days after receiving the recommendation of the Hearing Panel –*
 - a. that the existing State Association shall continue as the State Association;*
 - b. to revoke the membership of the existing State Association and declare that a vacancy exists;*
 - c. to revoke the membership of the existing State Association and approve the applicant as the State Association; or*
 - d. that because of minor deficiencies, to place the existing State Association on probation for not more than 180 days to come into compliance with regard to those deficiencies.*
- U210 If the Board of Directors places the existing State Association on probation under subsection (d)(4) of this section, then within 30 days after the expiration of the probationary period the Board shall determine whether the existing State Association has come into compliance. If the Board of Directors determines that the existing State Association has not come into compliance, then the Board of Directors shall act as provided under subsection (d)(2) or (3) of this section.*
- U211 Any decision of the Board of Directors under subsection (d) (2) or (3) of this section becomes effective 30 days after rendered, unless appealed. The decision may be appealed to the National Council. Any appeal must be filed within 30 days of notification of the Board’s decision and shall be reviewed by the National Council at the next National Council meeting after the appeal is filed. If there is a timely appeal, the decision is stayed during the review period.*

Section 5. On application of a State Association or motion of the Board of Directors, the Board may conduct a hearing to determine whether the boundaries of one or more State Associations should be altered. The Secretary General shall provide all affected State Associations with at least 30 days prior written notice of the date and place of the hearing. The Board may recommend to the National Council changes to State Association boundaries if it determines that the change would be beneficial to the administration of soccer. The National Council shall approve any such change by a majority vote.

Section 6 Except as otherwise specifically provided in this Section 1, the organizational documents and governing documents of each Organization Member shall include the following:

U212 Except with respect to a Professional League, the membership of the Organization Member and its member organizations shall be open to any individual who is an amateur athlete, coach, trainer, manager, administrator, or official active in the sport of soccer who is not subject to suspension under USSF Section 4 of Bylaw 241 or pursuant to the disciplinary action of any amateur soccer organization in its territory; and except for a National Association, the membership of the Organization Member and its member organizations shall be open to any amateur soccer organization in its territory.

U213 The Organization Member shall not discriminate against any individual on the basis of race, color, religion, age, sex or national origin.

U214 The Articles of Incorporation of the Federation, its binding rules and policies, and these Bylaws, including USSF Bylaw 603 governing interplay, shall take precedence over and supersede the organizational documents and governing documents of the Organization Member and its member organizations except to the extent applicable law otherwise requires, and the Organization Member and its member organizations shall abide by the Articles of Incorporation of the Federation, its duly approved binding rules and policies, and these Bylaws.

Section C OFFICERS OF THE ASSOCIATION

B0301 Officers of the Association, hereinafter referred to as the Board of Directors, will consist of the following:

- a) President
- b) Executive Vice-President
- c) Treasurer-Registrar
- d) Secretary
- e) First Vice President
- f) Second Vice President
- g) Third Vice President
- h) Fourth Vice President
- i) Independent Director
- j) Independent Director
- k) Independent Director
- l) Immediate Past President (non-voting)

B0301.1 In reference to the four Vice Presidents, all Vice Presidents have equal status and the numbering only refers to the identification of election years. Each Vice President shall be assigned responsibilities as described Bylaw B303.

B0301.2 The Executive Committee of the Board of Directors shall consist of the following:

- a) President
- b) Executive Vice President
- c) Treasurer-Registrar

B0302 Election of Officers.

B0302.1 Officers shall be elected at the Annual General Meeting of the State Council. The position of the President and Executive Vice President will be for a term of four (4) years. All other positions will be for a term of three (3) years.

- B0302.2 The President and Executive Vice President shall be elected separately in every other odd numbered year.
- B0302.3 The positions of Secretary, Treasurer-Registrar, all Vice Presidents and Independent Directors shall be elected for a three-year (3) term in the following order:
- a) First Vice President – 2020
 - b) Third Vice President – 2020
 - c) Treasurer-Registrar – 2018
 - d) Second Vice President – 2018
 - e) Secretary – 2019
 - f) Fourth Vice President – 2019
- B0302.4 The First Vice President shall be elected by only the members representing the women's league(s) and shall be their representative within the Board of Directors.
- B0302.5 The Independent Director positions shall initially be filled by approval of the Board of Directors. Their appointments shall require ratification by the Council at the next Annual General Meeting of the Association. At the time of ratification their elected period shall be as follows: First appointed Independent Director – 3-year period; Second appointed Independent Director – 2-year period; Third appointed Independent Director – 1 year period. Thereafter, each position shall be for a three-year (3) period determined through the election process as defined by the Association.
- B0302.6 The President and Executive Vice-President may not be registered players of any competitive Division designated by the Board of Directors as a competitive Division.
- B0302.7 A person seeking an elected position on the Association's Board of Directors must declare their candidacy for that position by January 3, in writing, prior to the next Annual General Meeting of the Association's Council. All candidacy declaration announcements must be received at the Association's office by January 3 of that year.
- B0302.8 Other than the Independent Directors, a person who would like to be a candidate for a position on the Association's Board of Director must include a resume regarding their adult soccer experience for at least ten (10) years, which must include a leadership position for a minimum of six (6) years within the structure of the Utah Soccer Association. Incumbent Directors who are declaring themselves for re-election will not have to include a resume for re-election candidacy.

B0303 Powers and responsibilities of Officers.

- B0303.1 President. The President will:
- a) Supervise all activities of the Association and the work of its Officers in fulfillment of the purpose of the Association.
 - b) Represent and speak for the Association in all matters not permitting or requiring the attendance of the Board of Directors.
 - c) Serve as chairman of all meetings of the Board of Directors and Association State Council.
 - d) Serve as ex-officio voting member of all committees, except for the Appeals, Disciplinary and Protest Committees.
 - e) Appoint, with the approval of the Board of Directors, the State Director of Coaching/Technical Director, State Cup Commissioner for the National Cups competition, members of any Ad-hoc Committee and the Chairpersons (and any further references to "Chairman/Chairmen) of all Standing Committees, who shall select other members of the committee in accordance with committee rules.
 - f) Appoint the Chairpersons of all Association Cups, except no person may serve as Chairman of a Cup Competition and be a member of a Team he or she is actively involved in and said Team is competing within said competition.
 - g) In conjunction with the Utah Youth Soccer Association, appoint the SRA (State Referee Administrator), SRC (State Referee Committee) Chairman-
 - h) Appoint other committees and special assistance as necessary, on a temporary basis.
 - i) Shall award trophies at League and Cup finals or at a meeting of the State Council.

- j) Be the Association's representative to the USSF and the USASA at all National and Regional Meetings.
- k) May remove any person appointed at any time, if in the opinion of the President or the Board of Directors that person is not fulfilling their duties as required.
- l) Make all appointments for a period of one (1) year. Appointment may be renewed on an annual basis or until a person is dismissed or replaced.
- m) Serve as the representative of the Association to all other USSF sanctioned organizations within the State of Utah, such as:
 - Utah Youth Soccer Association
 - American Youth Soccer Organization
 - Real Salt Lake, Real Monarchs, all WPSL & PDL teams

B0303.2 Executive Vice-President. The Executive Vice-President shall:

- a) Supervise and assist in the work of the other Vice-Presidents.
- b) Oversee the welfare of the Men's Premier Division (GSLSL) and all Affiliated Leagues & Associate Leagues
- c) Assist the President, as necessary.
- d) Serve as temporary President in the President's absence.
- e) Succeed to the Presidency in the event of the President's resignation, death or removal.

B0303.3 Vice-Presidents. A Vice-President shall:

- a) Supervise all activities within their assigned Division(s), League(s) and Association(s) and conduct day-to-day business concerning those respective Division(s), League(s) and Association(s).
- b) Make timely reports to the Board of Directors on the needs of, or events occurring in, their Division, League and or Association.
- c) Faithfully follow the directives of the Board of Directors.
- d) Annually and within a month after the Annual General Meeting, the Board of Directors shall meet and decide the role of each of the Vice Presidents for a period of one year, which shall coincide with the next time the Board of Directors decide the roles of the Vice Presidents again.

B0303.4 Secretary. The Secretary shall:

- a) Attend to and safeguard all correspondence of the Association which shall be stored at the Association's office, and shall record minutes of all meetings of the Board of Directors and Association State Council.
- b) Publish league and game schedules in a timely manner.
- c) Maintain and publish current directories of Team Representatives and Association Officers.
- d) Maintain records of all League and Cup results and publish standings at regular intervals.
- e) Ensure that adequate supplies of stationery, USSF, USASA and Association forms are available.
- f) Maintain records of all Club and/or Team uniform colors.

B0303.5 Treasurer-Registrar. The Treasurer-Registrar shall:

- a) Have charge of all Association's finances and maintain an inventory of the Association's property.
- b) Ensure that all payments from Association funds are made by check and signed by the Treasurer-Registrar and another Officer of the Association. In cases where a check is not acceptable to the payee, the Treasurer-Registrar shall draw a check for the required amount made payable to the Treasurer-Registrar or another Officer and ensure that the proper documentary evidence is available testifying to the propriety of the transaction.
- c) Ensure that all nonexpendable property of the Association is properly signed for and liability acknowledged.
- d) Present a detailed report on the financial position of the Association at all Board of Directors meetings.

- e) Upon request of the Council members at an Annual General Meeting an independent audit may be requested which must be approved by 90% of the council members in attendance.
- f) Submit a budget for the current/future year (7-1-20XX to 6-30-20XX) at the Annual General Meeting.
- g) Submit a detailed report on the current financial status at the Annual General Meeting.
- h) Be responsible for the correct processing of Team and player registrations.
- i) Maintain records of all player registrations.
- j) Appoint a registration committee or League registrars, as necessary, and determine their duties.

B0303.6 Immediate Past President. The Immediate Past President shall:

- a) Serve in an advisory capacity to the Board of Directors as a non-voting member. The Immediate Past President shall be invited to all meetings of the Association's Board of Directors and Association State Council.
- b) Have one (1) vote at the Association State Council Meetings.

B0303.7 Independent Directors. The positions of Independent Directors shall be:

- a) An individual who may not be an independent director if at any time during the 3 years before commencing or during his or her term is or was:
 - (1) employed by or held any paid position or any volunteer governance position with the Association;
 - (2) an immediate family member of the individual who was employed by or held any paid position or any volunteer governance position with the Association;
 - (3) an individual or immediate family member who receives compensation (other than reimbursement for actual expenses), directly or indirectly from the Association.

B0303.8 At least three (3) months prior to the completion of an independent director's term, the Board of Directors are tasked to find a suitable candidate to fill the position being vacated at the end of the independent director's term, which can be by reappointment, resigning or replacement. The remaining Board of Directors shall by majority vote determine their selection to fill the available independent director position no later than one (1) month prior to the date of the Annual General Meeting of the Association. At the Annual General Meeting the State Council shall decide through a majority vote to ratify the recommendation of the replacement independent director and upon ratification that independent director

B0303.9 When an independent director position becomes vacant during a term of office, the remaining members of the Board of Directors may fill the position by majority vote through to the next annual general meeting of the State Council. At the Annual General Meeting the State Council shall decide through a majority vote to ratify the recommendation of the replacement independent director and upon ratification that independent director shall then fulfill the remainder of the unexpired term.

B0303.10 If the State Council does not ratify the selection of the Board of Directors' choice for the independent director, then the Board of Directors shall be tasked with making another selection under the bylaw stipulation within Bylaw 303.8.

B0303.11 An independent director shall not be directly involved or have current connections to any club or team within the Utah Soccer Association.

B0303.12 Duties of an Independent Director shall:

- a) be considered independent persons willing to assist the Association and its membership in enhancing the development and the overall well-being of the Association through political, marketing, financial, etc. assistance as well as taking lead positions on appointed projects and/or committees.
- b) Not be directly involved in the day-to-day operations of the Association

- c) Report directly to the President and the other members of the Executive Committee.
- d) Participate as a full member of the Association's Board of Directors and State Council meetings.

B0304

Powers and duties of the Board of Directors. The Board of Directors shall:

- B0304.1 Make decisions, take actions, and encumber funds on behalf of the Association.
- B0304.2 Appoint by majority vote, a replacement for any officer who dies, resigns, or is removed by the Board of Directors while in office.
- B0304.3 Any member of the Board of Directors may be removed by the Board of Directors for cause, after reasonable notice, hearing, and reasonable opportunity to present the member's case. Removal requires a two-thirds vote of the Board. Removal from the Board also simultaneously removes that member from all other positions of the Association. A President removed from office for cause under this bylaw shall be ineligible to serve as Immediate Past President.
- B0304.4 Be empowered to suspend and reschedule all other games for dates on which international games, USSF and USASA National Cup games involving a Member Club playing at home, Select Team games, or when special League of Cup play-offs are scheduled.
- B0304.5 Make final decisions on interpretations of the Association Bylaws and Rules of Competition, interpret USSF and USASA Rules, and make final decisions on all matters not covered by these rules. The Board of Directors does not have authority regarding interpretation of FIFA Laws of the Games.
- B0304.6 Establish and adjust Division and/or League boundaries as growth and development require.
- B0304.7 Establish Divisions within Leagues. Designation of these Leagues shall be specified in the Rules of Competition.
- B0304.8 Hold meetings at least once every three months, to be scheduled by the President. All Officers are required to attend these meetings. Any Officer who has two (2) consecutive unexcused absences from these meetings can be dismissed from the Board of Directors. The Chairmen of all Standing Committees and the State Referee Administrator are required to attend when invited by the President.
- B0304.9 Determine requirements for organizations applying for affiliation with the Association.
- B0304.10 Have the authority to determine registration and administrative fees for each season.
- B0304.11 Assist the President and other Officers in the performance of their duties.
- B0304.12 Have the power to penalize affiliated organizations, Leagues, Member Clubs, Club members, and individual players. Penalties may consist of fines, warnings, loss of points, probations, suspensions, and temporary or permanent exclusions from the activities of the Association. Persons not recognized by the Association in any of the above categories may be penalized only by warnings, probations, and temporary or permanent exclusions from the activities of the Association. Such decisions must be made only after a serious deliberation and due process. A decision for warning, probation, or exclusion shall be mailed to the concerned party and all representatives of affiliated organizations, Leagues, and Member Clubs. Enforcement of this section shall be by threat of application of this Law against any affiliated organization, League, or Member Club allowing participation of the expelled party in any activities of the Association.
- B0304.13 Judge the qualifications of New Clubs/Teams and, in the event of conflicting claims by parties professing to be a member Team, determine which of the parties is recognized as the Member Team. Decisions shall be based on the Board of Directors' knowledge of the leadership and known Representatives, not on the make up of either the disputing parties.

B0304.14 Judge disputes over leadership or rules within a Member Club subject to the following conditions:

- a) Receipt by the Secretary of a petition for such action, within one month of the beginning of such a dispute, clearly stating the nature of the dispute, and signed by at least fifty (50%) percent of the current actively registered players in the Club or those actively registered at the end of the previous Season.
- b) Receipt by the Secretary of a non-refundable \$100.00 fee from the petitioning party.
- c) Receipt by the Secretary of one (1) copy of the Clubs rules, if any, for each Board of Directors member. The Board of Directors will meet and consider the dispute and may require evidence or testimony from any of the involved parties. If the Board of Directors decides that it is necessary, they shall supervise a vote on the issue, by whatever means they consider necessary. Failure by any of the involved parties to cooperate may result in judgment against them. However, determined, the decision of the Board of Directors is final and any of the involved parties may be punished under Bylaw B0304.12.

B0305 Duties and powers of the Executive Committee of the Board of Directors

B0305.1 Ensure that all work-related issues concerning the employees of the Association are being met.

B0305.2 Oversee the actions and activities regarding the office management of the Association.

B0306 The Association shall have an Executive Director. The Executive Director shall be an employee selected by the Executive Committee of the Board of Directors, subject to the approval of the Board of Directors and shall serve with the authority to oversee the operations, personnel, management and programs of the Association.

Section D **ASSOCIATION STATE COUNCIL**

B0401 The Association State Council shall consist of the following members:

- a) Board of Directors
- b) State Referee Administrator
- c) A Club shall have a number of votes equal to the amount of eligible teams within that Club. A Club can be represented by one representative for all eligible teams within that Club. However, the Club may also have additional representatives but shall not exceed the amount of total eligible teams within that club.
- d) A minimum of one Representative or Alternate from each Affiliated League/Association
- e) One Representative or Alternate from each Associate League/Association
- f) Life Members

B0402 All members of the Association State Council shall be entitled to one (1) vote. A person representing more than one (1) position, as described in Bylaw B0401, will only be entitled to one (1) vote, except where a person represents more than one team within the same club (B0401.c).

B0402.1 Representation from an Affiliated League or Association (401.d) in good standing shall be determined as follows:

- a) 01 - 200 Players - 1 vote
- b) 201 - 400 Players - 2 votes
- c) 401 - 750 Players - 3 votes
- d) 751 -1200 Players - 4 votes
- e) 1201 + up Players - 5 votes

B0402.2 Representation of multiple votes from an Affiliated League or Association must be done by one person per vote and the voting members must represent either the Affiliated League or Association Board of Directors or its equivalent, or be a manager/owner of a team registered within that League or Association.

- B0402.3 Only Team Representatives or their Alternates may vote on behalf of their Teams at Association State Council Meetings.
- B0402.4 An Associate League or Association shall have one (1) vote regardless of the total number of members.
- B0402.5 No voting by proxy is allowed. Except as provided within the bylaws, where one representative may represent all teams within one club. However, that representative must be an officer or team representative of said club.

B403 Powers of the Association's State Council. The Association State Council shall have:

- B0403.1 The right to elect Officers of the Association as specified in Bylaw B0302.
- B0403.2 The right of approval of any changes to the Bylaws, subject to Bylaw B0901.1.
- B0403.3 The power to remove elected Officers by two-thirds (2/3) majority vote of all Association State Council Members attending a Council meeting called by the President within five (5) weeks after receipt by the Secretary of a petition signed by at least sixty-six (66.6%) percent of the Association State Council members. Removal of a Vice-President shall be by two-thirds (2/3) majority vote of the Division(s) Team Members' Team Representatives, Affiliated League(s) and Associate League(s) represented by that Vice President, at a Meeting called and presided over by the President within five (5) weeks after receipt by the Secretary of a petition signed by at least sixty-six (66.6%) percent of those voting Representatives represented by that Vice President.
- B0403.4 In case of removal of an Officer by Bylaw B0403.3, a replacement, who shall serve the balance of term of the vacated position, shall be filled by majority vote of the remaining Board of Directors no later than two months after the removal of the prior officer.

B0404 State Council Meetings.

- B0404.1 All State Council Meetings shall be governed by Robert's Rules of Order.
- B0404.2 Notification of all regular Association State Council Meetings shall either be mailed via postal service or electronically sent to all State Council Members at least fifteen (15) days prior to the date of the Meeting, to include an agenda and proposed amendments, rule changes or new rules to the Bylaws or Rules of Competition.
- B0404.3 A minimum of one meeting will be held at the following time:
 - a) during the first quarter of the year, but not less than two (2) weeks prior to the resumption of play for the Spring Season.
- B0404.4 The Spring Meeting of the Association State Council shall be the Annual General Meeting. The order of business shall be:
 - Roll Call
 - Credentials Report
 - Approval of Minutes
 - President's Report
 - Election of Officers
 - Other Reports
 - Financial & Budget Report
 - Old Business
 - Bylaw and Rules change proposals
 - New Business
 - Good of the Game

- B0404.5 The Board of Directors may order emergency meetings of the Association State Council for consideration of matters that cannot be handled by the Board of Directors and will not wait for a regular Association State Council Meeting.
- B0404.6 A Club is required to have at least one (1) delegate present at the Association's Annual General Meeting (AGM) to represent the Club's team(s). Failure to comply results in a \$200.00 fine which must be paid in full at least three (3) days prior to the start of the first game of the current season. A Club may submit a formal notification of non-participation at the AGM via either a letter or e-mail which must be received at the Association's office at least three (3) days prior to the scheduled AGM, in which case the fine shall be waived.

B0405 Life Members

- B0405.1 A nomination of a life member must be submitted to the Board of Directors by January 3 prior to the next Annual General Meeting.
- B0405.2 The Board of Directors shall review the life membership nomination and upon acceptance and approval by the Board of Directors, the nomination will then be placed on the agenda of the next Annual General Meeting. A two-thirds majority vote of the delegates must be obtained to grant life membership status to a nominee.
- B0405.3 A Life Member receives all membership privileges and does not pay any fees.

Section E **STANDING AND AD-HOC COMMITTEES**

B0501 The Association will have the following standing Committees, to be appointed by the President, as described in Bylaw B0303.1, within three (3) months following the Annual General Meeting:

- B0501.1
1. Appeals
 2. Credentials
 3. Protest
 4. Rules and Revisions
- B0501.2 If in the opinion of the President or a two-thirds majority of the Board of Directors, a person serving as a Chairman or a member of a Committee, as described in Bylaw B0501.1 and any Adhoc committees, is not fulfilling their duties as Committee Chairman, then this person may be removed from his/her position at any time prior to the end of his/her appointed term.
- B0501.3 With the majority approval of the Board of Directors, if in the opinion of the Committee Chairman, a person serving as a member of a Committee, as described in Bylaw B0501.1 and any Adhoc committees, is not fulfilling their duties as a Committee member then this person may be removed from his/her position at any time prior to the end of his/her appointed term.

B0502 Duties of Standing Committees.

- B0502.1 Appeals Committee
- a) The purpose of the Appeals Committee shall be to hear appeals resulting from decisions made by the Disciplinary Committee or Protest Committee whose decisions were not satisfactorily resolved by the afore mentioned committees.
 - b) The objective of the Appeals Committee shall be to provide fair, and just hearings for all appeals.
 - c) There shall be no less than three (3) and no more than five (5) members plus a Chairman on the Appeals Committee. Decisions shall be determined by a majority vote, with the Chairman voting only in the case of a tie vote.
 - d) The Chairman of the Appeals Committee shall be responsible for conducting the hearing and shall ensure that all parties have been properly notified and have received all necessary documents in a timely manner.
 - e) No member of the Association's Board of Directors or Protest Committee shall be a member of the Appeals Committee. No team shall have more than one (1) representative on the Appeals Committee.

- f) The Appeals Committee shall maintain records of all appeals filed, minutes of all hearings and decisions made by the Committee.
- g) Upon receiving an appeal, all members of the Committee shall review the contents of the appeal and the Chairman shall schedule a hearing in a timely manner. A hearing must be scheduled within twenty-one (21) days of receipt of the appeal at the convenience of the Committee.
- h) The Committee shall determine whether the decision made by the Disciplinary Committee or Protest Committee was correct and in compliance with the Association's Bylaws and Rules of Competition, USASA Rules and Regulations, USSF Rules and Regulations, and FIFA Laws. If not, then the Appeals Committee is required to make a new ruling and override the decision made by the previous committee.
- i) In making a decision concerning an appeal, the Committee shall refer to applicable bylaws, rules, regulations, policies, etc. of the appropriate association or organization.
- j) The Committee shall render a decision within seven (7) days of a hearing and shall notify, via certified mail, all parties concerned within three (3) days of making the decision.
- k) The Committee shall forward two (2) copies of all materials, and the decision, to the Association within three (3) days of making the decision.

B0502.2 Credentials Committee.

- a) Establishing a uniform procedure for submitting and certifying votes.
- b) Reporting on the eligibility of representatives to the Association's State Council with its recommendations.
- c) Ensuring that the Association State Council Meeting seating arrangements for delegates and voting procedures are prepared in advance.
- d) Recording and verifying the authenticity of votes cast at the Association's State Council Meetings.

B0502.3 Protest Committee

- a) The purpose of the Protest Committee shall be to hear protests resulting from the game of soccer among players, teams or clubs who are affiliated with the Utah Soccer Association, and to hear protests pertaining to the USSF, USASA and the Association's Bylaws and Rules of Competition and other rules, regulations and policies of affiliated members.
- b) The objective of the Protest Committee shall be to provide fair and just hearings for all protests.
- c) There shall be no less than three (3) and no more than five (5) members plus a Chairman on the Protest Committee. Decisions shall be determined by a majority vote, with the Chairman voting only in the case of a tie vote.
- d) The Chairman of the Protest Committee shall be responsible for conducting of hearings and shall ensure that all parties have been properly notified and have received all necessary documents in a timely manner.
- e) No member of the Association's Board of Directors or Appeals Committee shall be a member of the Protest Committee. No team shall have more than one (1) representative on the Protest Committee.
- f) The Protest Committee shall maintain records of all protest filed, minutes of all meetings and decisions made by the Committee.
- g) Upon receiving a protest, all members of the Committee shall review the contents of the protest and the Chairman shall schedule a hearing in a timely manner. A hearing must be held within twenty-one (21) days of receipt of the protest at the convenience of the Committee.
- h) The Committee shall determine the action warranted by the infraction in accordance with the Association's Bylaws and Rules of Competition, USASA Rules and Regulations, USSF Rules and Regulations, FIFA Laws and in line with precedents established by the Committee.
- i) In making a decision concerning a protest, the Committee shall refer to applicable bylaws, rules, regulation, policies, etc. of the appropriate association or organization.

- j) The Committee shall render a decision within seven (7) days of a hearing and shall notify, via certified mail, all parties concerned within three (3) days of making the decision.
- k) The Committee shall forward two (2) copies of all materials and the decision, to the Association within three (3) days of making the decision.

B0502.4 Rules and Revisions Committee.

- a) Each member of the Rules and Revisions Committee shall obtain current editions of the FIFA Laws, USSF and USASA Rules and the Bylaws and Rules of Competition of this Association and be familiar with their content.
- b) The Committee shall examine problem areas in administration and participation in the Association and suggest rule changes to correct these problems.
- c) The Committee shall consider for merit all properly submitted proposed changes to the Bylaws and Rules of Competition of this Association and forward them to the Secretary at least three (3) weeks prior to the next regular Association State Council Meeting, along with an analysis of the recommendation of incorporating the proposed changes and a detailed report on other changes to the rules that might be necessitated by the passage of such changes. The Committee may recommend modifications to the proposed change and include these in the report.

B0502.5 Disciplinary Committee.

- a) The Disciplinary Committee shall only be called to order for individual cases wherein the Association's Executive Director believes that in a case where misconduct occurred and the disciplinary action could possibly result in a six (6) games and/or \$100.00 fine or more and the party in question requests a hearing administered by the Disciplinary Committee. All other misconduct cases, such as ejections, multiple cautioned offences, playing of an illegal player, etc. shall be dealt with by the office staff on an immediate basis as they are received.
- b) The Disciplinary Committee shall maintain records of their hearings which shall be stored at the Association's office.
- c) The Executive Director shall maintain records on all players receiving yellow or red cards, and all other misconduct reported by referees concerning teams, fans, or players.
- d) Upon receiving reports from referees regarding yellow and red cards or other misconduct, the Executive Director or Committee shall determine the disciplinary action warranted by the infraction, in accordance with Association Bylaws and Rules of Competition, USSF and USASA regulations, FIFA Law and in line with precedents established by the Committee.
- e) Any player may be placed on probation. A red card received during a probationary period will be dealt with according to the rules, guidelines and any precedents established by the Committee.
- f) Any report of serious misconduct by a Team or spectators, should immediately be brought to the attention of the Executive Director.
- g) Any report of illegal use of players should immediately be brought to the attention of the Executive Director.
- h) Disciplinary actions under normal circumstances are those actions that involve short term and minimal fine determinations.
- i) Disciplinary actions under Bylaw 804.1 are processed through the office staff who will determine suspension time and fine, based on standard procedures, history, level of infractions.
- j) Disciplinary actions which require a hearing shall be forwarded to a Disciplinary Committee which shall be appointed by the President on an Ad-hoc bases.

Section F

AFFILIATED OR ASSOCIATE LEAGUES AND ASSOCIATIONS

B0601

A properly constituted Affiliated or Associate League or Association shall be defined as an organization consisting of six (6) or more teams representing USSF/USASA soccer activities in one of the following manners:

- a) In an incorporated city or town or within a county,
- b) A specific day organized play
- c) A specific facility organized play (i.e. indoor soccer)
- d) A specific gender
- e) Other as permitted by the Board of Directors
- f) The Association may designate more than one Member Association within any of the items referred to in Bylaw B0601.a-e.

B0601.1 The Association reserves the right to subdivide areas wherein a “new” applicant member can demonstrate that dividing the area will be a benefit to the Association with minimal repercussion to the existing League or Association.

B0601.2 Applications for affiliation must also be accompanied by a League/Association Registration Fee of \$150.00, which shall be returned if the application is denied.

B0601.3 The annual renewal fee for an Affiliated or Associate League or Association will be \$100.00.

B0601.4 The definition of a team in an outdoor league is that it must consist of a minimum of fourteen (14) duly registered players.

B0601.5 The definition of a team in an indoor league is that it must consist of a minimum of eight (8) duly registered players.

B0602 Annual State Association Player Registration Fee for players registering in an Affiliated or Associate League or Association will be \$30.00, which includes the cost of mandatory USASA accidental and liability insurance.

B0603 Annual State Association Team Registration Fee for teams registering in an Affiliated or Associate League or Association will be \$10.00. Along with the registration fee, an address list of all club/team officers must also be included

B0604 Affiliation of Indoor Facilities

B0604.1 An indoor facility, being a for-profit business, may submit a request to become an associate member of the Utah Soccer Association by applying for affiliation, accompanied by a copy of the applicant’s incorporation document, a list of current corporate officers and/or directors and the facilities playing rules.

B0604.2 Applications for affiliation must also be accompanied by a League/Association Registration Fee of \$150.00, which shall be returned if the application is denied.

B0604.3 The annual renewal fee for an indoor facility will be \$100.00

B0604.4 Seasonal State Association Player Registration Fee for players registering in an Indoor Associate League or Association will be \$20.00 per season/session, which includes the cost of mandatory USASA accident and liability insurance. Additional seasons/sessions within the same annual year will be \$10.00 for each season/session.

B0605 Affiliated Leagues or Associations and Associate Leagues or Associations may apply for membership in the Utah Soccer Association by meeting the following criteria:

B0605.1 New Leagues or Associations shall submit a letter of their application with two (2) copies of their Bylaws, Rules of Competition and Policies to the Board of Directors who shall process the application. If these documents are written in a language other than English, the documents must be translated to English.

B0605.2 The Bylaws, Rules of Competition and Policies of the applying League or Association shall be reviewed by the Utah Soccer Association’s Rules Committee which shall have the authority to require changes and/or revisions as it deems necessary to said rules of the applicant to comply with the Utah Soccer Association organizational rules.

- B0605.3 Any future changes to the League's or Association's rules must be approved by the Utah Soccer Association Board of Directors prior to enacting any such rule, and must be submitted for approval to the Utah Soccer Association at least forty-five (45) days prior to the League's or Association's anticipated implementation date, if approved.
- B0605.4 All Leagues and Associations shall forward to the Utah Soccer Association office, prior to the start of each season, a current list of all their officers which shall include their addresses, phone numbers, e-mail addresses, etc.
- B0605.5 All Leagues and Associations shall forward to the Utah Soccer Association office, within two (2) weeks of the start of each season, an accurate list of all member teams which shall include all officers of each team or club and shall include their addresses, phone numbers, e-mail addresses, etc.
- B0605.6 All Leagues and Associations shall forward to the Utah Soccer Association office and the Treasurer/Registrar within three (3) weeks of the start of a season, a list of teams and a copy of each player registration registered with that team.
- B0605.7 All Leagues and Associations agree to collect dues behalf of the Utah Soccer Association in the form of player registration fee, per team fee, and per league fee. The amount of the fees shall be determined by the Board of Directors as per Bylaw 304.10 and shall be forwarded to the Treasurer/Registrar.
- B0605.8 All Leagues and Associations agree to forward to the Treasurer/Registrar on a monthly basis, on the first Tuesday of every month, registration information and fees as outlined in Bylaws 605.6 and 605.7. Failure to meet these deadlines for submitting Utah Soccer Association registration forms and player registration fees, will result in the Association imposing a late filing fee of \$100.00 per week.
- B0605.9 All Leagues and Associations will provide equitable and prompt hearing and appeal procedures to guarantee the rights of individuals to participate and compete and insure due process to the accused as per Section H of these Bylaws.
- B0605.10 All League and Associations will, at all times, recognize the authority, rules, rulings, constitution and bylaws of the Utah Soccer Association, which comply with the authority of the United States Soccer Federation and the United States Adult Soccer Association, and its National Associations of which the Utah Soccer Association is a member.
- B0605.11 Must insure that all referees are registered with the United States Soccer Federation and have passed their examinations and paid their fees for the current year.
- B0606** All Leagues and Associations and their members shall honor all orders of suspension of persons, teams, clubs, leagues, etc. issued by the Utah Soccer Association or one of its Member Associations.
- B0607** Member's duties to remain in good standing
- B0607.1 Within each League or Association, each Team, Club, League or Organization must register every player, coach, manager, team of club officer, other members, etc.
- B0607.2 Each League or Association and their member Teams and Clubs shall insure that all members are current registered members of the Utah Soccer Association prior to any activities within that League or Association. Failure to enforce this Bylaw may result in sanctions against a League's or Association's by the Utah Soccer Association which may include fines, disciplinary actions and/or expulsion.
- B0608** An Affiliated or Associate League or Association shall be responsible for the following:
- B0608.1 Properly register all players, coaches, managers, officers.
- B0608.2 Issue identification card or player passes.

- B0608.3 Schedule games in accordance to the League or Association Rules.
- B0608.4 Use USSF certified assignors to assign game officials.
- B0608.5 Use USSF certified referees for all games scheduled by the League or Association.
- B0608.6 Provide USSF certified training materials and instructors to recruit new referees for league play.
- B0608.7 Secure proper documentation for field usage and obtain a copy of the completed USASA liability insurance form. A copy of both items must be submitted to the Utah Soccer Association.
- B0608.8 If, for any reason, an Affiliated or Associate League or Association does not have Rules of Competition, then the Utah Soccer Association Rules of Competition shall be enforced until such document has been presented and approved by the Association's Board of Directors.
- B0608.9 An Affiliated League or Association, shall allow teams or clubs to enter the Utah Open Cup wherein the Utah Soccer Association Rules of Competition shall apply.
- B0609 Associate & Affiliate League(s)**
- B0609.1 The Association may have Associate League(s). These leagues shall administrate their own teams. State registration fees shall be determined by the Board of Directors of this Association, but shall always include team and player registration fees set by the USASA and the cost of liability and accident insurance assessed by the USASA.
- B0609.2 An Associate League shall be entitled to one vote as stated in Bylaw B0402.4 at the next meeting of the Association State Council following their admittance, if they have at least six (6) registered teams within their league and that all teams participating are duly registered.
- B0609.3 An Associate League is in general described as an in-state, self contained, interplay league and is not involved in State competitions or out-of-state tournaments. An Associate League adheres to all Utah Soccer Association Bylaws and Rules of Competition, except for those Rules of Competition submitted to and approved by the Board of Directors.
- B0609.4 The Association may have Affiliate League(s). These leagues shall administrate their own teams. State registration fees shall be determined by the Board of Directors of this Association, but shall always include team and player registration fees set by the USASA and the cost of liability and accident insurance assessed by the USASA.
- B0609.5 An Affiliate League will be entitled to vote(s) as stated in Bylaw B0402.1 at the next meeting of the Association State Council following their admittance, if they have at least six (6) registered teams and that all teams participating are duly registered.
- B0609.6 An Affiliate League is in general described as an in-state, self contained, interplay league and participates in State competitions and out-of-state tournaments. An Affiliate League adheres to all Utah Soccer Association Bylaws and Rules of Competition, except for those Rules of Competition submitted to and approved by the Board of Directors.
- B0610** The Utah Soccer Association shall have sole jurisdiction to sanction any entity to conduct the business of administrating a league.
- B0611** Leagues and Teams registered directly with the Utah Soccer Association, Affiliated Leagues and Associated Leagues must enforce the Bylaws of the Utah Soccer Association.
- B0612** Leagues and Teams which are directly registered with the Utah Soccer Association shall adhere to the rules of competition as written by the Utah Soccer Association, with exception to Bylaw B0613.
- B0613** Affiliated and Associated Leagues may administer their own Rules of Competition. These Rules of Competition must be submitted and be approved by the Board of Directors at least sixty (60)

days prior to the start of any league competition. Failure to comply will result in having to organize competition(s) with the Rules of Competition of the Utah Soccer Association.

Section G

STATE DIRECTOR OF COACHING/TECHNICAL DIRECTOR

- B0701** The State Director of Coaching/Technical Director shall be responsible for providing coaching training.
- B0702** Encourage clubs and teams to obtain licensed coaches.
- B0703** At the conclusion of the season and along with the assistance of the Vice Presidents, make a recommendation to the Board of Directors of the top three candidates for the annual Men's and Women's Most Valuable Player award.

Section H

PROTESTS, APPEALS AND REFEREE EVALUATIONS

- B0801** The Utah Soccer Association and Member Associations will provide equitable and prompt protest and appeal procedures to guarantee the rights of individuals to participate and compete and insure due process to the accused. In all hearings conducted, the parties shall be accorded:
- a) Notice of all specific charges or alleged violations in writing and possible consequences if the charges are found to be true;
 - b) Reasonable time between receipt of the notice of charges and the hearing within which to prepare a defense;
 - c) The right to have the hearing conducted at a time and place which is agreeable to all parties. If this cannot be accomplished, time and place will be determined by the hearing committee;
 - d) A hearing before a disinterested and impartial body of fact finders;
 - e) The right to be assisted in the preparation of one's case at the hearing;
 - f) The right to call witnesses and present oral and written evidence and argument; Notice of all specific charges or alleged violations in writing;
 - g) The right to confront witnesses, including the right to be provided identity of witnesses in advance of the hearing if requested;
 - h) The right to have a record made of the hearing if requested in advance, with all costs to be paid by the requester;
 - i) A written decision, with the reasons for the decision, based solely on the evidence of record issued in a timely fashion and including appeal rights and procedures;
 - j) Notice of any substantive and material action of the hearing panel during the proceedings;
 - k) Equality concerning communications and no *ex parte* communication is permitted between a party and any person involved in making a decision or procedural determination except to provide explanation involving procedures to followed.
- B0802** Protests.
- B0802.1** Definition. A Protest is a formal action taken by a registered player, a recognized Team or Club official (of the Utah Soccer Association) to seek remedy for a technical error (i.e., violation by your opponent or a game official of a Rule or Bylaw of the Utah Soccer Association or its affiliates or on a rule of the USASA, USSF or FIFA) that occurred at a game under the jurisdiction of this Association.
- B0802.2** The signed original and four (4) copies of the protest must be delivered or received, via registered mail with return receipt, at the Association's office to the attention of the Secretary, within five (5) days after the game in question, giving all required information and accompanied by a non-refundable fee of \$100.00 (in the form of a money order or cashier's check, no cash or personal check shall be allowed) made out to the Utah Soccer Association. If the protest is sent via mail, the postmark date shall be considered the date of delivery.
- B0802.3** The Association's Secretary shall review the protest to ensure it meets the necessary requirements. If it does, the Secretary shall within three (3) days of the actual receipt, send

copies to the Team Representative of the opposing Team affected by the protest, the game officials, the Chairman of the Protest Committee and the Chairman of the Rules Committee.

- B0802.4 Protests not filed within the required time limit, or which are submitted without specification of rules you believe were violated, or of which the required original and four (4) copies were not submitted, or without the required fee shall be rejected without hearing.
- B0802.5 Team Representatives, players or referees who disregard a request to attend a hearing without valid reason shall be subject to disciplinary action.
- B0802.6 No Club shall be represented at a hearing by a person who is a member of the Board of Directors or Appeals Committee. Any member of the Board of Directors or Appeals Committee involved with the Clubs involved in the hearing shall not participate in the hearing except as a witness.
- B0802.7 Only technical rulings by a referee, or lack thereof, may be protested. Protests based on a judgment call by a referee shall be rejected without a hearing. Any Protest must name specific rules violated, specify where they may be found by the Association, and in what way they were violated.
- B0802.8 There is no requirement that technical violations, by the opposing Team or a game official, be brought to the attention of the referee. However, you are urged to do so, in a polite and diplomatic manner, in the hope that a remedy may be found at that time and a formal protest can be avoided. Ask the referee to note the situation in his/her report, regardless of his/her decision.
- B0802.9 Protests will be scheduled for a hearing by the Chairman of the Protest Committee at the convenience of the Committee. Each Team and each game official is entitled to one (1) representative. More may be admitted at the Chairman's discretion. Witnesses called by the Committee are not considered representatives.
- B0802.10 Either Team (or players on either Team) or a game official may appeal any decision of the Protest. Such Appeal is covered under Bylaw B0803. A formal appeal for a rehearing must be made to the Appeals Committee and thereafter the Board of Directors of the Association before an appeal can be made to the USSF Appeals Committee
- B0802.11 A protest must include the following information:
- a) Your name
 - b) Your address, zip code
 - c) Your home, business and other telephone numbers
 - d) If applicable, player's pass number(s)
 - e) Date and time of the game
 - f) Game number
 - g) Name of field and location
 - h) Your team name
 - i) Opponent's team name
 - j) Name of referee
 - k) Name of assistant referees
 - l) Description of the incident(s) that you believe was/were technical violations of the organization(s) as described in Bylaw B0802.1. You must specifically describe in detail the manner in which you believe a technical error, not an error in judgment, was made. You may use any supporting arguments or precedents you may have.
 - m) List by number the Utah Soccer Association, USASA, USSF or FIFA rules you believe were in violation and reference the book and page you found these rules, which includes publishing date of the book. Your protest must include copies of the page to which you are making the reference regarding rule violation(s).

B0803

Appeals.

- B0803.1 Definition. An Appeal is a formal action taken to obtain a hearing or rehearing on a decision of any standing committee of the Association, including the Disciplinary Committee or Protest Committee.

B0803.2 An Appeal may be made by an affiliated organization, League, Member Club, player, or other affiliated party. The original and four (4) copies of the Appeal must be delivered to the Association Secretary along with a \$200.00 fee within fourteen (14) days of the date on the notice of the original decision. The fee will only be refunded if the Appeal is upheld. The Secretary shall review the Appeal to ensure it meets the necessary requirements. If it does, the Secretary shall within three (3) days send copies to the Team Representative of the opposing Team affected by the Appeal, the officials filing the report on the protested game (if applicable), the Chairman of the Protest Committee and the Chairman of the Rules Committee and the Chairman of the Disciplinary Committee (when applicable).

B0803.3 Appeals not filed within the required time limit, or which are submitted without written details of reason, or of which the required original and four copies are not submitted or without the required fee shall be rejected without hearing. The fourteen (14) days deadline within Bylaw 803.2 will not apply regarding an appeal on an existing long term suspension, which may be submitted at any time.

B0803.4 Appeals will be scheduled for a hearing by the Chairman of the Appeals Committee at the convenience of the Committee. Each affected party is entitled to one (1) representative. More may be admitted at the discretion of the Chairman. Witnesses called by the Committee are not considered representatives.

B0803.5 Line of Appeal. Decisions made by the Disciplinary Committee or Protest Committee must first be appealed to the Appeals Committee. Decisions made by the Appeals Committee are then appealed to the Board of Directors. Decisions made by the Board of Directors can be appealed to the USSF Appeals Committee. In all cases, all disciplinary actions, protests or any other actions against a member of the Utah Soccer Association, the member must first exhaust all available remedies within the Association before the member may appeal to the USSF Appeals Committee.

B0803.6 An affiliated organization, League, Member Club, player or other party may file an Appeal to the USSF Appeals Committee against a decision of the Appeals Committee if a rehearing has been held or a rehearing has been denied. Adverse decisions of the Association may be appealed to the USSF Appeals Committee. Individuals wishing to appeal decisions to this USSF Committee must do so as follows and according to USSF bylaw 705 (The Association has the name and address of the Chairman and will assist individuals in submitting their appeals):

B0803.7 *USSF Bylaw 705. APPEALS PROCEDURES Section 1.*

(a) The Appeals Committee shall consider and determine appeals from final decisions rendered by Organization Members (except Professional League Members) relating to activities sponsored by the Federation or the Organization Member (except a Professional League Member) or its members. The decision of the Appeals Committee is final. The Appeals Committee has the power to call for the production of any documents and evidence the Appeals Committee may require.

(b) (1) In this subsection, "competition" may include games, tournaments, league play, or a regular season.

(2) No decision of an Organization Member that arises out of the application of the rules of competition which is made in the course of the competition, and has no consequence beyond the competition, is appealable. Nothing in this subsection shall be construed to limit the rights of appeal available under the Amateur Sports Act or the Constitution or Bylaws of the USOC relating to the opportunity of Athletes to participate in "protected competition", as defined in the USOC Constitution.

Section 2. An appeal shall be made in accordance with procedures established by the Board of Directors and is begun by submitting a notice of appeal within 10 days from the date of the official receipt of the decision by the party making the appeal. Copies of the notice of appeal shall be sent to all opposing parties and to the appeals committee or other body whose decision is being appealed.

Section 3. The notice of appeal shall be accompanied by the appeal fee in the form of money order or cashier's check in an amount determined by the Board of Directors. The appeal fee shall be retained by the Federation.

Section 4. The appeals committee or other body whose decision is being appealed shall, within 10 business days of the date of acceptance of jurisdiction by the Appeals Committee of the notice of appeal, forward to the Secretary General and to all parties the official record utilized by it in making its decision. Parties should not resubmit documents contained in the official record.

Section 5. Within 20 business days of the date of acceptance of jurisdiction by the Appeals Committee of the notice of appeal, the appealing party shall submit to the Secretary General any argument it wishes to make in support of the appeal and shall furnish copies of the argument to all opposing parties and to the appeals committee or other body whose decision is being appealed.

Section 6. Within 30 business days of the date of acceptance of jurisdiction by the Appeals Committee of the notice of appeal, all opposing parties shall submit to the Secretary General any argument they wish to make in opposition to the appeal.

Section 7. A decision rendered by an Organization Member (except a Professional League Member) from which an appeal is taken is not suspended pending the final decision of the Appeals Committee unless the Committee otherwise orders. That decision may be upheld, reversed, or reversed and remanded.

B803.8 *The following is extracted from the USSF Bylaws:*

Bylaw 706. ARBITRATION

The Federation shall submit the following to binding arbitration conducted under the auspices of the American Arbitration Association in accordance with its commercial rules in effect:

- (1) any controversy involving its recognition as a national governing body for the sport of soccer, as provided in the Amateur Sports Act and the USOC Constitution and Bylaws; and*
- (2) any controversy involving the opportunity of any Athlete, coach, trainer, manager, administrator, or official to participate in any amateur athletic competition or the Olympic Games, Pan American Games, World Championship competitions, or any other "protected competition" as defined under the Amateur Sports Act and the USOC Constitution and Bylaws.*

Bylaw 707. LITIGATION - Section 1.

No Organization Member, official, league, club, team, player, coach, administrator or referee may invoke the aid of the courts in the United States or of a State without first exhausting all available remedies within the appropriate soccer organization, and as provided within the Federation. This bylaw does not apply to the commencement of an arbitration proceeding under these bylaws or the USOC Constitution and Bylaws or the enforcement of a decision rendered in such a proceeding.

Section 2.

For a violation of this bylaw, the offending party shall be subject to suspension and fines, and shall be liable to the Federation for all expenses incurred by the Federation and its officers in defending each court action, including but not limited to the following:

- (1) court costs.*
- (2) attorney's fees.*

- (3) reasonable compensation for time spent by Federation officials and employees in responding to and defending against allegations in the action, including responses to discovery and court appearances.*
- (4) travel expenses.*
- (5) expenses for holding special National Council meetings necessitated by the court action.*

B0803.9 Appeals, within the Association, after the fourteen (14) day deadline but within twenty-four days (24) days after the date of the original decision, are allowed subject to the following requirements:

- a) A non-refundable fee of \$100.00 is sent to the Association's office to the attention of the Secretary.
- b) The non-refundable fee must be accompanied by a letter stating in detail the subject of the Appeal, the reasons for the late Appeal and why the writer believes the Appeals Committee will change the original decision if a hearing is held.

If, by majority vote, the Appeals Committee agrees to hear the Appeal, the writer will be notified within fourteen (14) days after the Association's receipt of "late" appeal. An additional \$50.00 deposit is required and must be mailed to the office and to the attention of the Secretary. Upon receipt, a hearing will be scheduled at the convenience of the Committee. The fee will be refunded if the author of the Appeal and all of the author's scheduled witnesses are present at the Appeal.

B0804 Any party that is involved in a protest, disciplinary or appeal action are not, at any time, personally permitted to contact any of the committee members outside of the actual hearing proceedings except for in written form and when doing so, to be mailed via USPS to the State Association's office and must include a copy for each member of that committee in addition to two copies to the State Association. Making contact in any other manner with the committee members will result in a fine and case rejection. Further actions such as suspensions and or expulsion may also be invoked.

B0805 Any party who threatens any member of the Association's committees shall be subject to a suspension and possible fine and court action.

Section I **CHANGES TO THE BYLAWS AND RULES OF COMPETITION**

B0901 Bylaws.

B0901.1 All proposals for changes to the Bylaws must be made in writing and delivered to the Association office and to the attention of the Secretary by December 15.

B0901.2 The Secretary shall deliver the proposed rule changes no later than January 10 to the Chairman of the Rules and Revisions Committee for evaluation.

B0901.3 The Rules and Revisions Committee shall evaluate the proposed changes and determine what other modifications to the rules might be required. They shall forward their recommendations, along with any alternate proposals, to the Association office and to the attention of the Secretary no later than February 1.

B0901.4 If a proposed change is recommended for consideration by either the President or the Rules and Revision Committee, it shall be placed on the Agenda for the next scheduled Association State Council Meeting and written notice of the proposed change shall be made to all Members of the State Council.

B0901.5 A change to the Bylaws must be approved by at least two-thirds of all State Council Members attending a regular Meeting of the State Council.

- B0901.6 Changes to the Bylaws may be made in writing and submitted from the floor only at the Annual General Meeting if ninety (90%) percent of the voting strength present consent to their consideration. Any Bylaw change which is presented under the 90% rule, as stated prior, must also be approved by 90% by the members of the State Council. The Board of Directors of the Association shall have the power to veto any approved proposals as presented within this Bylaw within thirty (30) days of the AGM. The Board of Directors shall notify all State Council Members, in writing, of any vetoed proposals.
- B0901.7 All approved changes shall be published within sixty (60) days after the Annual General Meeting or other special Association Council meetings by the Secretary and shall be forwarded either by mail to all State Council Members or posted to the Association's website in a timely manner.
- B0901.8 All approved changes and additions to these Bylaws shall become effective as of the date of the approval, unless such new Bylaws are in conflict with the current season. If so, the new Bylaws will go in effect at the end of the current season.
- B0901.9 No Bylaw or Rule shall be passed by the Utah Soccer Association, which is inconsistent with the Bylaws and Rules of the USASA and USSF. In the event of conflict, the Bylaws and Rules adopted by the USASA and USSF shall govern.

B0902

Rules of Competition.

- B0902.1 All proposals for changes to the Rules of Competition must be made in writing and delivered to the Secretary, who shall deliver them to the Rules and Revisions Committee.
- B0902.2 The Committee shall forward the proposed changes, any proposed modification, and their recommendations to the President for consideration by the Board of Directors.
- B0902.3 If approved by the Board of Directors, the proposed change shall be published by the Secretary and distributed to all State Council Members.
- B0902.4 If approved by only the Rules and Revisions Committee, the proposed rule change shall be placed on the Agenda for the next regular State Council Meeting. A two-thirds (2/3) majority of the State Council Members attending is required for passage, and the Secretary shall publish and distribute approved changes to all State Council Members.