



# UTAH SOCCER ASSOCIATION

4476 South Century Drive, Suite B Salt Lake City, Utah 84123  
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## REQUEST FOR SCHEDULE ADJUSTMENT

As reserving field space with the various Parks Departments has become more difficult and also more time specific, it is important for you to have a conversation with your team members to discuss possible future conflicts with playing dates. Parks Departments have become more stringent about rental times, and ***they DO collect up front.*** Going forward with a majority of the Parks Departments, when we reserve a field for a game we are going to have to pay regardless if we use it or not. Cancellations of any game must be avoided, going forward. A cancellation of a scheduled game may result in forfeiture of that scheduled game, even if it has been done in a timely manner. It is important to submit all possible schedule conflict dates by the stated deadline listed below.

This form serves as your official request for special consideration within the league and other competitions' schedules. Every effort will be made to accommodate your request, whether that involves scheduling games at a certain time or not being scheduled for a particular date. It does not, however, guarantee that it will be granted.

If you have certain dates where you know your team will be involved in items such as an ***affiliated*** tournament, players taking ACT/SAT tests, UEA Teachers Conference weekend, Easter weekend, a wedding for one of your players, LDS general conference, etc., ***then this is the time to request a variance from the regular schedule.*** Not having enough players to field a full team or lacking your best players is NOT a reason for rescheduling.

With the increases we have had in the cost of field rental and the expense of assigning referees, please understand that once we submit a schedule to a city and a referee assignor, we are on the hook for these expenses. Once the schedule is posted, you have two weeks to request additional changes. Do not ask for any rescheduling after that time. It is important to check with your team members regarding possible conflicts and address them now, as later on will not work.

This completed form must be returned to the Association's office by ***MONDAY, FEBRUARY 27, 2012*** in order for your request to be considered.

Below please write your request(s) and it must be accompanied by a reason.

Date	Reason
_____	_____
_____	_____
_____	_____
_____	_____

Team: \_\_\_\_\_ Division: \_\_\_\_\_

Name: *(please print)* \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

AFFILIATED WITH THE UNITED STATES ADULT SOCCER ASSOCIATION,  
UNITED STATES SOCCER FEDERATION AND  
THE FEDERATION INTERNATIONALE de FOOTBALL ASSOCIATION

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